

**Delaware County 911 Board Minutes**  
**April 4, 2017**  
**Delaware County Commissioners' Meeting Room**

In attendance: Steve Lutz, Commissioner Gary Merrell, Sheriff Russ Martin, Chief Bruce Pijanowski, Chief Gary Vest, Chief John Donahue, Assistant Chief Joe Pichert, Chief Gary Honeycutt, Trustee Charles Miley, Chief Mike Schuiling, Director Patrick Brandt, Assistant County Administrator Dawn Huston, Stephanie Burns, Jane Hawes and Sarah Dinovo.

Meeting was called to order by Sheriff Russ Martin at 1:00 PM.

Chief Wilson seems to be doing better which is very encouraging. There is a fundraiser for him on May 6<sup>th</sup> in Sunbury.

2. Public Comment- no public comment today.
3. Sheriff Martin asked for a motion to approve the minutes from the February 7, 2017 meeting. A motion was made by Chief Honeycutt, seconded by Chief Donahue. All voted Aye. Motion carried.
4. Sherriff Martin introduced Brittany Dowler, the 2016 Delaware County Sheriff's Office Dispatcher of the Year. Director Brandt reported that the 911 Center's Dispatcher of the Year is Kaylyn Heading. Director Brandt introduced three new dispatchers (Elizabeth, Connor and Chelsea) and stated that he is now fully staffed with 25 full-time, 3 part-time staff. Director Brandt was asked about the hiring process that he goes through for eligible candidates.
5. Director's report:

Director Brandt reported that Dublin and Westerville are preparing their purchase orders to move forward with joining our 9-1-1 phone system.

There will be a contract going before the Board of Commissioners for approval for the microwave system next week.

Call stats are down by nearly 1,000. Automatic alarms are increasing. The first part of 2017 is showing that the slowest time for calls into the center is 3:00 AM and the busiest is 5:00 PM.

Jane Hawes asked Director Brandt to announce an education for the community of the alert systems and the difference between all of them.

6. Committee Reports:
  - a. Technical: No reports
  - b. Standards and Protocols: No reports
  - c. Administrative: No reports

7. Old Business
  - a. CALEA: The contract has been reviewed and approved by Aric Hochstettler. It is set to be on the Board of Commissioners agenda on April 10, 2017. Upon approval, it will be a two year process.
  - b. 9-1-1 Phone System: Mentioned earlier in Director's Reports
  - c. APCO Medical/Fire/Police: All three have now been installed still working on a couple adjustments for CAD.
  
8. New Business
  - a. Text to 9-1-1: The City of Columbus (and subsequently Franklin County) uses West Public Safety Corporation. This is our best option. The contract has been reviewed by our legal council and is now with their legal council. The process after approval of the contract is give them two to three months for updates to our system, then mail our letters to phone carriers (at the same time as Franklin County/City of Columbus), then it would be around six months to have it up and running. The goal is to have the text to 9-1-1 fully functional by end of year 2017.
  - b. Next meeting date is set for June 6, 2017 at 1:00 PM, in the Commissioners' Session Room.
  - c. Chief Honeycutt asked about getting new tones that would allow the volume to be ramped up. Director Brandt said he would look into that possibility. Motorola is coming in July to do a software update and that would be a good time to implement a change if possible.
  - d. Chief Donahue asked Director Brandt about the AT&T being awarded the FirstNet. Director Brandt reported that he has received information from the State of Ohio 9-1-1 Office about the award going to AT&T but no additional information at this time.
  
9. Executive Session was not needed.
  
10. No other business was brought before the Board
  
11. With no further business to discuss, Sheriff Martin asked for a motion to adjourn. Chief Vest made the motion, seconded by Chief Pijanowski. All voted Aye. The motion carried. The meeting adjourned at 1:28 PM.